

Minutes of the
October 10,2023
Town of Huntington Housing Authority
Monthly Board Meeting

A meeting was held on the 10th day of October 2023. The meeting was called to order at 6:05p.m. by Board Chairman James McGoldrick in the Board Room at 1 Lowndes Avenue, Huntington Station, NY 11746.

ROLL CALL

There was a roll call, and the following were present at 1A Lowndes Avenue: Commissioners: Board Chairman, James McGoldrick; Vice-Chairman, Sidney Joyner; Treasurer, Barry Lites; and Commissioner Cynthia Gonzalez. Also present: Jacquetta Harris, Executive Director and Paul Levitt, Legal Counsel.

READING AND APPROVAL OF MINUTES

Motion to approve September meeting minutes by Chairman McGoldrick, 2nd by Treasurer Lites, all in favor.

COMMUNICATIONS

SECRETARY'S REPORT

DIRECTOR'S REPORT

- The Executive Director asked the board's approval for the 2024 Payment Standard retroactive to 10/01/2023. **Approved**
- The Executive Director asked the board's approval to extend the current Account Service Fee service provider for another year to 9/30/2024 at the same rate. **Approved**
- The Executive Director asked the board's approval to extend the current Back Office / Bookkeeping Services for another year to 10/31/2024 with the decreased rate of \$2,100.00. **Approved**
- The Executive Director asked for the board's approval for 2024 amended Operating Budget, with reduced salary of Assistant Director of Housing Director and keep vacant Rental Subsidy Program Assistant in class plan. **Approved**
- HHA continues to process evictions. ERAP applications are pending provisionally.
- The Board received the financial report in the Board Packet for their reference and review. Expenditures, to date actuals, and revenue for Millennium Hills, Gateway Gardens, and THHA. Board packet includes delinquent rents, bank accounts, and approved checks.

OLD BUSINESS

NEW BUSINESS

Board Commissioner remain in holdover status until new appointments are made. It is advised that Millennium Hills and Gateway Gardens HDHC Board Meetings are held at least annually.

RESOLUTIONS

- The Board approved 2023 2024 Payment Standard effective to October 1, 2023. Motion by Vice-Chairman Joyner, 2nd by Treasurer Lites, all in favor. Motion carried unanimously.
- The Board authorized approval for one year extension for Account Fee Service until September 30, 2024, at the same rate. Motion by Chairman McGoldrick, 2nd by Vice-Chairman Joyner, all in favor. Motion carried unanimously.
- The Board authorized approval for one year extension for Back Office / Bookkeeping Service until October 31, 2024, with a reduction in rate by \$2,100.00. Motion by Chairman McGoldrick, 2nd by Treasurer Lites, all in favor. Motion carried unanimously.
- The Board authorized the 2024 amended Operating Budget, with reduced salary of Assistant Director of Housing and keep vacant Rental Subsidy Program Assistant in class plan. Motion by Treasurer Lites, 2nd by Chairman McGoldrick - all in favor. Motion carried unanimously.

EXECUTIVE SESSION

ADJOURNMENT

Motion to adjourn at 6:58 p.m. by Chairman McGoldrick, 2nd by Treasurer Lites, all in favor. Motion unanimously.

Submitted by: Jacquetta A. Harris, Executive Director

Dated: 1/10/24 Secretary: James McGoldrick