

Minutes of the  
October 18, 2022  
Town of Huntington Housing Authority  
Monthly Board Meeting

A meeting was held on the 18th day of October 2022. The meeting was called to order at 6:37PM by Chairman James McGoldrick in the Board Room at 1 Lowndes Avenue, Huntington Station, NY 11746.

**ROLL CALL**

There was a roll call, and the following were present at 1A Lowndes Avenue: Commissioners: James McGoldrick; Robert Fonti; Cindy Dunmore; and Sidney Joyner.  
Also present: Jacquetta Harris, Executive Director and Paul Levitt, Legal Counsel.

**READING AND APPROVAL OF MINUTES**

Approval for meeting minutes is tabled until the November 2022 board meeting.

**COMMUNICATIONS**  
**SECRETARY'S REPORT**  
**DIRECTOR'S REPORT**

Executive Director requested the Board to approve hiring of provisional Case Manager, references were checked, and civil service analyst stated that the applicant application was eligible

Executive Director submitted vacation days off: 2 days in November and 4 days in December. Executive Director informed the board that the 2023 operating budget numbers was updated to reflect the most accurate salaries and insurance costs. Details will be sent out prior to the next board meeting for detailed review and approval.

Executive Director requested extending IT vendor for another year with a monthly maintenance agreement. The board approved pending legal counsel review that the contract does not include a substantial increase.

The Board received the financial report in the Board Packet for their reference and review. Expenditures, to date actuals, and revenue for Millennium Hills, Gateway Gardens, and THHA. Board packet includes delinquent rents, bank accounts, and approved checks.

**OLD BUSINESS**

Gateway Gardens renovation project construction, photos, and cost was provided in the board packet and reviewed in detail. Loan documents are still needed to be drawn and submitted by Miriam Milgrom and Janice Whelan.

**NEW BUSINESS**

At the Executive Director's request, the board provided a name of an Executive Director from a community agency that works day to day with housing as a Hearing Officer for Housing Choice Voucher Program terminations.

**RESOLUTIONS**

**Approval of Resolution:** The Board authorized Executive Director to hire Provisional Case Manager. Motion offered by Chairman James McGoldrick, seconded by Commissioner Robert Fonti, all in favor. Motion carried unanimously.

**Approval of Resolution:** The Board approved the Executive Director vacation requests of: November 28 and 29; December 14-16, and December 27. Motion offered by Chairman James McGoldrick, seconded by Vice-President Sidney Joyner, all in favor. Motion carried unanimously.

**Approval of Resolution:** The Board approved Five Star Network Solutions, Inc. to continue another year as the IT Vendor. Pending legal counsel approval of the contract. Motion offered by Commissioner Robert Fonti, seconded by Chairman James McGoldrick, all in favor, the motion carried unanimously.

**EXECUTIVE SESSION**

**ADJOURNMENT**

Motion to adjourn at 7:10PM by Chairman McGoldrick, seconded by Robert Fonti, all in favor. Motion unanimously.

Submitted by: Jacquetta A. Harris, Executive Director

Dated: 12-13-2022 Secretary: 