

MINUTES OF THE  
October 12 2010  
TOWN OF HUNTINGTON HOUSING AUTHORITY  
BOARD MEETING

A scheduled meeting of the Board of the Town of Huntington Housing Authority ("THHA") was held on the 12th day of October 2010. The meeting was called to order by Chairman Dr. William Spencer at 7:00 am at the Town of Huntington Housing Authority Board Room located at 1A Lowndes Avenue, Huntington Station, NY.

ROLL CALL:

There was a roll call and the following Commissioners were present:

Commissioners: Dr. William Spencer, Tracie Marrow, Samuel Miller and Robert Fonti.

Also present were: Siela Bynoe, Executive Director and Paul E. Levitt, Esq.

READING AND APPROVAL OF MINUTES:

Minutes from the regularly scheduled and the August 10<sup>th</sup>, Board Meeting was offered and approved. Motion by Tracie Marrow, Seconded by Samuel Miller- motion carried.

BILLS AND COMMUNICATIONS:

SECRETARY'S REPORT:

There was no report of the secretary

DIRECTOR'S REPORT:

Discussions:

- Discussed the GG Villas Development and reviewed the update information provided by D&F and Whitney Capital . The Board agreed that the consultants need to present and additional information is required before they could make a decision.
- Discussed the hot water heater replacement at Gateway Gardens.
- Discussed the termite damage discovered in Building 3 during the reasonable accommodation renovations. We will move forward with treatment of the entire the entire building. Discussed the search for a new property management firm re: Millennium Hills HOA. Advised the Board of my discussions with John Barbaro regarding the Board's role to create a proposal that would identify the community's need and services that are required. Board advised of the firms that we will solicit for a response.
- Discussed the HOA Board management and Board terms. Board to receive further clarity from legal counsel to determine if the HDPC can serve as the HOA president.
- Discussed the \$2K remaining in the CFP budget and possibility of using to expand our current camera system.
- Discussed the Operating Budget for FYE 2011. Board tabled resolution until the finance committee reviews and offers opinion. The finance committee members are Commissioners Marrow and Fonti. Meeting scheduled for later in the afternoon- Commissioner Fonti will confirm the time.

RESOLUTIONS

- Resolution to approve the increase in Section 8 Payment Standards from 90% to 95% of the FMR. Motion by Tracie Marrow, seconded Samuel Miller. Vote carries unanimously
- Resolution to increase Tenise Miller's salary from \$10.50 an hour \$14.00 Motion Dr. Spencer, and Seconded Samuel Miller. One abstention(Robert Fonti) vote carries.
- Resolution to approve the installation of the CCTV system (Huntington BID) – pending the Commissioner Marrow's review and approval of the site plan. Motion Robert Fonti and Seconded Commissioner Miller.

ATTORNEY'S REPORT:

Provided in Executive Session.

COMMITTEE REPORTS:

FINANCE COMMITTEE:

Financial Report included in the Executive Directors' report

OUTREACH COMMITTEE:

No report was submitted.

NEW BUSINESS

OLD BUSINESS:

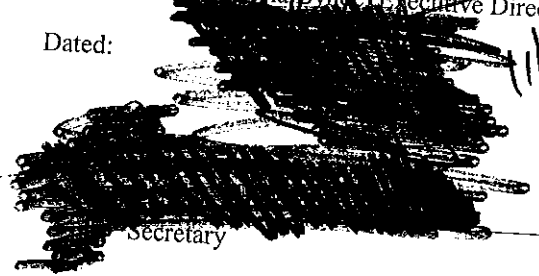
ADJOURNMENT:

Motion by Ms. Marrow seconded by Samuel Miller the Board unanimously voted to adjourn its regular meeting.

Submitted by:  Executive Director

Dated:

11/9/10



Secretary

Date

MINUTES OF THE  
August 17 2010  
TOWN OF HUNTINGTON HOUSING AUTHORITY  
BOARD MEETING

A scheduled meeting of the Board of the Town of Huntington Housing Authority ("THHA") was held on the 17<sup>th</sup> day of August 2010. The meeting was called to order by Chairman Dr. William Spencer at 7:00 am at the Town of Huntington Housing Authority Board Room located at 1A Lowndes Avenue, Huntington Station, NY.

ROLL CALL:

There was a roll call and the following Commissioners were present:

Commissioners: Dr. William Spencer Tracie Marrow, Samuel Miller and

Absent: Robert Fonti.

Also present were: Siela Bynoe, Executive Director and Paul E. Levitt, Esq.

READING AND APPROVAL OF MINUTES:

Minutes from the regularly scheduled and the June 8<sup>th</sup>, Board Meeting was offered and approved. Motion by Tracie Marrow, Seconded by Samuel Miller- motion carried .

BILLS AND COMMUNICATIONS:

SECRETARY'S REPORT:

There was no report of the secretary

DIRECTOR'S REPORT:

Discussions:

- Discussed the upcoming sub-committee meeting to review the RFP submissions for the co-developer Gateway Gardens Villas. Advised the Board that the members will consist of Doug Aloise, Huntington CDA- Von Greme, Suffolk County CDC and Gerald Caliendo, Caliendo Associates.
- Discussed the re-construction of the kitchens and bathrooms. Dr. Spencer advised the Board that he was able to visit a newly renovated unit and that he was happy with the upgrades.
- Board Officer Positions were voted on as follows: Chairman: Dr. William Spencer, Vice Chairman: Robert Fonti, Treasurer: Tracie Marrow, Secretary: Samuel E. Miller
- Discussed the search for a new property management firm re: Millennium Hills HOA. Advised the Board of my discussions with John Barbaro regarding the Board's role to create a proposal that would identify the community's need and services that are required. Board advised of the firms that we will solicit for a response.
- Discussed the HOA Board management and Board terms. Board to receive further clarity from legal counsel to determine if the HDFC can serve as the HOA president.
- Discussed the \$2K remaining in the CFP budget and possibility of using to expand our current camera system.

RESOLUTIONS

- Resolution to appoint the following individuals to the following positions: Board Officer Positions were voted on as follows: Chairman: Dr. William Spencer, Vice Chairman: Robert Fonti, Treasurer: Tracie Marrow, Secretary: Samuel E. Miller motion: Tracie Marrow, seconded Samuel Miller.
- Resolution to COLA increase Rashime Rivers hourly salary to \$15.25 an hour. Motion Tracie Marrow, Seconded Samuel Miller.
- Resolution to approve the use of the community room at GG., as a Community Outreach Center to be manned by the Town of Huntington Public Safety and the Suffolk County Police Department.
- Resolution to appointment of Adam Morelli, as the HHA's hearing officer to preside over Section 8 and Public Housing termination matters.

ATTORNEY'S REPORT:

Provided in Executive Session.

COMMITTEE REPORTS:

FINANCE COMMITTEE:

Financial Report included in the Executive Directors' report

OUTREACH COMMITTEE:

No report was submitted.

NEW BUSINESS

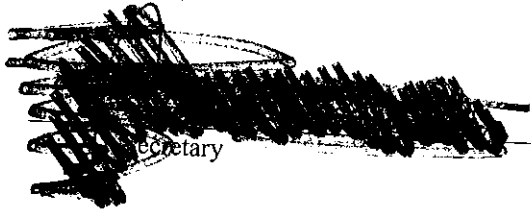
OLD BUSINESS:

ADJOURNMENT:

Motion by Ms. Marrow seconded by Samuel Miller the Board unanimously voted to adjourn its regular meeting.

Submitted by: Siela Bynoe, Executive Director

Dated:



Secretary

Date

MINUTES OF THE  
June 8, 2010  
TOWN OF HUNTINGTON HOUSING AUTHORITY  
BOARD MEETING

A scheduled meeting of the Board of the Town of Huntington Housing Authority ("THHA") was held on the 8<sup>th</sup> day of June 2010. The meeting was called to order by Vice Chairman Robert Fonti at 7:00 am at the Town of Huntington Housing Authority Board Room located at 1A Lowndes Avenue, Huntington Station, NY.

ROLL CALL:

There was a roll call and the following Commissioners were present:

Commissioners: Tracie Marrow, Samuel Miller and Robert Fonti.  
Late: Dr. William Spencer (due to a medical emergency) arrived approx. 8:15 am  
Also present were: Siela Bynoe, Executive Director and Paul E. Levitt, Esq.

READING AND APPROVAL OF MINUTES:

Minutes from the regularly scheduled and the May 17, 2010 special Board Meeting was offered and approved. Motion by Samuel Miller and Seconded by Samuel Miller- motion carried .

BILLS AND COMMUNICATIONS:

SECRETARY'S REPORT:

There was no report of the secretary

DIRECTOR'S REPORT:

Discussions:

- Discussed the Community meeting regarding the development of Gateway Gardens Villas. Advised Board of community concerns regarding no ground floor units.
- Discussed the anticipated vacancies due to the Section 8 lease up initiatives. Advised the Board that maintenance staff will work extended hours.
- Discussed legal fees for individuals that are delinquent with rent payments. After some lengthy deliberation it was decided that we would impose the \$250.00 fee for each occurrence of delinquency. However, we will refund families the \$250.00 if the rent was timely for six (6) months subsequent to the court proceeding.
- Discussion regarding the Modernization Consultant proposal submissions for the creation of the PHA Plan.

RESOLUTIONS

- Resolution to amend and to add to policy a late fee provision to require that any family that is delinquent for more than six months and referred to legal counsel for civil action receive in the amount of \$250.00, which is subject to credit if the family has a timely payment record for the six months immediately following delinquency. In addition, a family can be charged \$75.00 for delinquency not resulting in legal action. Motion by Samuel Miller, seconded by Robert Fonti (Commissioner Marrow -abstention) motion carried.
- Resolution to approve the contract renewal for Suffolk County CDC for the implementation of the FSS Program. Motion offered Tracie Marrow, seconded by Samuel Miller -motion carried.

ATTORNEY'S REPORT:

Provided in Executive Session.

COMMITTEE REPORTS:

FINANCE COMMITTEE:

Financial Report included in the Executive Directors' report

OUTREACH COMMITTEE:

No report was submitted.

NEW BUSINESS

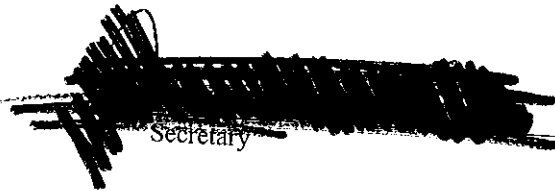
OLD BUSINESS:

ADJOURNMENT:

Motion by Ms. Marrow seconded by Samuel Miller the Board unanimously voted to adjourn its regular meeting.

Submitted by: Siela Bynoe, Executive Director

Dated:

 Secretary

Date

MINUTES OF THE  
Special meeting  
May 17, 2010  
TOWN OF HUNTINGTON HOUSING AUTHORITY  
BOARD MEETING

A scheduled meeting of the Board of the Town of Huntington Housing Authority ("THHA") was held on the 17<sup>th</sup> day of May 2010. The meeting was called to order by Chairman Dr. William Spencer at 7:00 am at the Town of Huntington Housing Authority Board Room located at 1A Lowndes Avenue, Huntington Station, NY.

ROLL CALL:

There was a roll call and the following Commissioners were present:

Commissioners: Dr. William Spencer, Tracie Marrow and Samuel Miller.

Absent:

Commissioner Fonti. (limited participation via. telephone)

Also present were: Siela Bynoe, Executive Director and Paul E. Levitt, Esq.

READING AND APPROVAL OF MINUTES:

Minutes from the April meeting were offered and approved in the regularly scheduled May 11, 2010 meeting.

BILLS AND COMMUNICATIONS:

SECRETARY'S REPORT:

There was no report of the secretary

DIRECTOR'S REPORT:

Discussions:

- Discussed the Insurance RFP- After Board discussed approved the submission presented by Whitmore Insurance w/ the inclusion of Terrorism Insurance.
- The three proposals that were submitted for Public Relation RFP were reviewed. In addition, we discussed the inclusion of website design. The Board decided to move forward with New York Strategies at a fee of \$2,500, to include website design.
- Three proposals for CCTV were discussed The Board decided that based on warranties and the quality of the cameras Eyes See You.
- Discussion regarding the Modernization Consultant proposal submissions for the creation of the PHA Plan.

RESOLUTIONS

- Resolution to accept submission presented by Whitmore Insurance w/ the inclusion of Terrorism Insurance. Offered by Dr. Spencer : Seconded by Samuel Miller
- Resolution to accept the Public Relations proposal submitted by New York Strategies at the cost of \$2,500 per month, to include website design. Motion to approve offered by Tracie Marrow and seconded by Dr. Spencer.
- Resolution to accept the proposal for CCTV installation submitted by Eyes See You Inc. Services to include the 16 camera system. Motion to approve offered by Dr. Spencer and seconded by Tracie Marrow.
- Resolution to accept submission submitted with the Consultant firm whose proposal is not in excess of \$3.5K for the creation of Five Year PHA Plan.

ATTORNEY'S REPORT:

Provided in Executive Session

COMMITTEE REPORTS:

FINANCE COMMITTEE:

Financial Report included in the Executive Directors' report

OUTREACH COMMITTEE:

No report was submitted.

NEW BUSINESS

OLD BUSINESS:

ADJOURNMENT:

Motion by Ms. Marrow seconded by Samuel Miller the Board unanimously voted to adjourn its regular meeting.

Submitted by: Siela Bynoe, Executive Director

Dated:

 \_\_\_\_\_  
Secretary

\_\_\_\_\_ Date



MINUTES OF THE  
May 11, 2010  
TOWN OF HUNTINGTON HOUSING AUTHORITY  
BOARD MEETING

A scheduled meeting of the Board of the Town of Huntington Housing Authority ("THHA") was held on the 11<sup>th</sup> day of May 2010. The meeting was called to order by Chairman Dr. William Spencer at 7:00 am at the Town of Huntington Housing Authority Board Room located at 1A Lowndes Avenue, Huntington Station, NY.

ROLL CALL:

There was a roll call and the following Commissioners were present:

Commissioners: Dr. William Spencer, Tracie Marrow and Samuel Miller.  
Commissioner Fonti.  
Also present were: Siela Bynoe, Executive Director and Paul E. Levitt, Esq.

READING AND APPROVAL OF MINUTES:

Minutes from the April meeting were offered for approval by Dr. Spencer seconded by Tracie Marrow.

BILLS AND COMMUNICATIONS:

SECRETARY'S REPORT:

There was no report of the secretary

DIRECTOR'S REPORT:

Discussions:

- Mr. Matt Harris of 5 East Rogues Path, Huntington Station, NY. 11746 attended the meeting to ascertain the HHA role, policy and procedures as it relates to public housing.

RESOLUTIONS

- Motion to award legal services contract to Vitale and Levitt P.C. motion offered by Dr. Spencer and seconded by Robert Fonti
- Motion to award Independent Fee Accountant services to Gary Weidelman motion offered by Dr. Spencer seconded Samuel Miller
- Motion by Dr. Spencer to move into executive session to discuss a personnel matter, offered by Dr. Spencer, seconded by Tracie Marrow
- Motion by Dr. Spencer to come out of executive session, seconded by Samuel Miller – all in favor
- Resolution offered to enter into contract with the executive director for a two year contract with a salary of \$105K (with no increase from yr. one to yr two of the contract) , to include a leased vehicle for two years and reimbursement for phone charges at \$25.00 per mo. Motion offered by Dr. Spencer, Seconded by Samuel Miller- aye- Tracie Marrow /nay vote by Robert Fonti.

ATTORNEY'S REPORT:

Provided in Executive Session.

COMMITTEE REPORTS:

FINANCE COMMITTEE:

Financial Report included in the Executive Directors' report

OUTREACH COMMITTEE:

No report was submitted.

NEW BUSINESS


OLD BUSINESS:

ADJOURNMENT:

Motion by Ms. Marrow seconded by Samuel Miller the Board unanimously voted to adjourn its regular meeting.

Submitted by: Siela Bynoe, Executive Director

Dated:

 \_\_\_\_\_  
Secretary Date

MINUTES OF THE  
April 13, 2010  
TOWN OF HUNTINGTON HOUSING AUTHORITY  
BOARD MEETING

A scheduled meeting of the Board of the Town of Huntington Housing Authority ("THHA") was held on the 13<sup>th</sup> day of March 2010. The meeting was called to order by Chairman Dr. William Spencer at 7:00 am at the Town of Huntington Housing Authority Board Room located at 1A Lowndes Avenue, Huntington Station, NY.

ROLL CALL:

There was a roll call and the following Commissioners were present:

Commissioners: Dr. William Spencer, Tracie Marrow and Samuel Miller.  
Commissioner Fonti.

Also present were: Siela Bynoe, Executive Director and Paul E. Levitt, Esq.

READING AND APPROVAL OF MINUTES:

Minutes from the March 9<sup>th</sup>, 2010, were approved; motion offered Bob Fonti Seconded Tracie Marrow

BILLS AND COMMUNICATIONS:

Letter provided re: 50-53 Wyman Avenue Motion to go into Executive Session offered by Samuel Miller seconded by Dr. William Spencer

SECRETARY'S REPORT:

There was no report of the secretary

DIRECTOR'S REPORT:

Discussions:

- Bathroom and Kitchen Renovations discussed regarding start date for construction.
- The progress on the Gateway Gardens survey project was discussed.
- Opening bid process for the following services was discussed accountant, insurance and legal.
- HHA Board discussed the MH HOA proposed monthly fee increase. The Chairman advised the HHA Board that the MH HDFC Board did not approve the increase pending financial audit.
- Board discussed regarding the Gateway Community Gardens. E.D. advised Board that she will participate on the Gateway Community Gardens Committee.
- FSS program Administrative Fee discussed

RESOLUTIONS

No resolutions offered at this time.

ATTORNEY'S REPORT:

Provided in Executive Session.

COMMITTEE REPORTS:

FINANCE COMMITTEE:

Financial Report included in the Executive Directors' report

OUTREACH COMMITTEE:

No report was submitted.

NEW BUSINESS

OLD BUSINESS:

ADJOURNMENT:

Motion by Ms. Marrow seconded by Robert Fonti, the Board unanimously voted to adjourn its regular meeting.

Submitted by: Siela Bynoe, Executive Director

Dated:

 Secretary \_\_\_\_\_ Date

MINUTES OF THE  
March 9, 2010  
TOWN OF HUNTINGTON HOUSING AUTHORITY  
BOARD MEETING

A scheduled meeting of the Board of the Town of Huntington Housing Authority ("THHA") was held on the 9<sup>th</sup> day of March 2010. The meeting was called to order by Chairman Dr. William Spencer at 7:00 am at the Town of Huntington Housing Authority Board Room located at 1A Lowndes Avenue, Huntington Station, NY.

ROLL CALL:

There was a roll call and the following Commissioners were present:

Commissioners: Dr. William Spencer, Tracie Marrow and Samuel Miller.  
Present shortly after roll call: Commissioner Fonti.  
Also present were: Siela Bynoe, Executive Director and Paul E. Levitt, Esq.

READING AND APPROVAL OF MINUTES:

Minutes from the February 9, 2010, were approved; motion offered Dr. Spencer Seconded Tracie Marrow

BILLS AND COMMUNICATIONS:

Two Letters provided re: Gateway Gardens and Little Plains Road- Motion to go into Executive Session offered by Samuel Miller seconded by Dr. William Spencer

SECRETARY'S REPORT:

There was no report of the secretary

DIRECTOR'S REPORT:

Discussions:

- Dr. Spencer updated the Board regarding the Emergency Community Meeting with the SCPPD re: the unit break-ins.
- Reviewed the CFP budgets regarding closed circuit television system. Director was advised to meet with CCTV companies to determine what system would benefit the community best.
- Bob Fonti discussed possible ways to deal with the mortgage receivable relative to Millennium Hills. As such he requested to speak with the accountant.
- Board was updated regarding the rental registration.
- Public Housing income guidelines were discussed and a resolution offered to modify the guidelines to allow the HHA to decrease the rent the monthly directly following notification. In addition, each family would be required to notify the HHA with 15 days of loss of income.
- Board discussed the award to JOBCO Construction relative to the ARRA funds.
- The HHA's SEMAP Score of 97 was announced.
- Discussed the CDBG funds that were granted to us for the survey
- Discussed the LIHP over-billing and contract matters.

RESOLUTIONS

The Board voted to modify the HHA's income calculation to reflect the interim changes the following proceeding notification., as oppose to pending a full calendar month. Offered Dr. Spencer and seconded by Robert Fonti.

ATTORNEY'S REPORT:

Provided in Executive Session.

COMMITTEE REPORTS:

FINANCE COMMITTEE:

Financial Report included in the Executive Directors' report

OUTREACH COMMITTEE:

No report was submitted.

NEW BUSINESS

Ms. Barbara Elliott attended public session to discuss an ongoing dispute with a neighbor

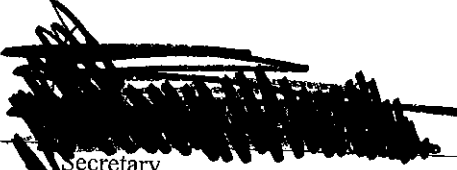
OLD BUSINESS:

ADJOURNMENT:

Motion by Dr. William Spencer duly seconded by Tracie Marrow, the Board unanimously voted to adjourn its regular meeting.

Submitted by: Siela Bynoe, Executive Director

Dated:



Secretary

Date

MINUTES OF THE  
February 9, 2010  
TOWN OF HUNTINGTON HOUSING AUTHORITY  
BOARD MEETING

A scheduled meeting of the Board of the Town of Huntington Housing Authority ("THHA") was held on the 9<sup>th</sup> day of February 2010. The meeting was called to order by Chairman Dr. William Spencer at 7:00 am at the Town of Huntington Housing Authority Board Room located at 1A Lowndes Avenue, Huntington Station, NY.

ROLL CALL:

There was a roll call and the following Commissioners were present:

Commissioners: Dr. William Spencer, Tracie Marrow and Samuel Miller.  
Absent: Commissioner Fonti.  
Also present were: Siela Bynoe, Executive Director and Paul E. Levitt, Esq.

READING AND APPROVAL OF MINUTES:

Minutes from the January 12, 2010, were approved; motion offered Dr. Spencer Seconded Tracie Marrow

BILLS AND COMMUNICATIONS:

No report discussed.

SECRETARY'S REPORT:

There was no report of the secretary

DIRECTOR'S REPORT:

Discussions:

- Board advised of the General Contractor RFP issuance date 1-19-2010 and 2-9-2010 re-scheduled closing date. The Board was further advised that the bid opening was re-scheduled because we did not include a proposed contract between the HA and the Contractor in our bid package. The Board was also advised that in light of the 3/17/10 deadline, we would need to authorize the E.D. to award the contract to the lowest-responsible bidder.
- Board advised that in order to move forward with proposed development the property needs a survey. Board advised that the E.D. has reached out to the town to pay for the survey.
- Board discussed changing the PH rent re-examination policy that requires the HA to reduce the rent the month following the change in employment. The Board will offer motion to change policy to allow the HA to change the rent the same month that there is a change in employment, once the change is verified by the employer. (Holding over from last month)
- The board was advised that the Governmental Accounting Standards Board (GASB) has issued statement #45, which requires accounting and financial reporting by employers for post-employment benefits, other than pensions. This statement addresses how state and local governments should account for and report their costs and obligations related to healthcare and other non pension benefits. This process requires an actuary to determine the annual costs and the outstanding obligations and commitments. As such, I we will need to procure the services of an actuarial firm.
- Board was updated on the recent and pending sale transactions at Millennium Hills.

RESOLUTIONS

The Board voted to authorize the E.D. to award and execute the contract with the lowest-bid selected for the Kitchen and Bath Renovations, using ARRA funds offered by Mr. Miller, Seconded by Tracie Marrow. All in favor.

The Board voted to authorize the E.D. to procure services of actuary to comply with GASB regulations. The motion was offered by Mr. Miller and Seconded by Tracie Marrow. All favor

ATTORNEY'S REPORT:

Provided in Executive Session.

COMMITTEE REPORTS:

Robert Fonti advised the Board that he would meet with the banks that responded to the RFP.

FINANCE COMMITTEE:

Financial Report included in the Executive Directors' report

OUTREACH COMMITTEE:

No report was submitted.

NEW BUSINESS

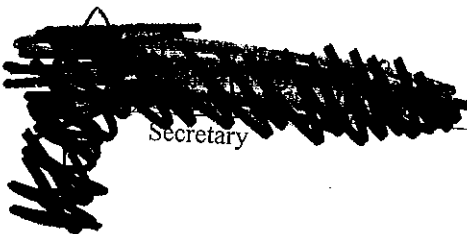
OLD BUSINESS:

ADJOURNMENT:

Motion by Dr. William Spencer duly seconded by Tracie Marrow, the Board unanimously voted to adjourn its regular meeting.

Submitted by: Siela Bynoe, Executive Director

Dated:

  
Secretary

\_\_\_\_\_  
Date



MINUTES OF THE  
January 12, 2010  
TOWN OF HUNTINGTON HOUSING AUTHORITY  
BOARD MEETING

A scheduled meeting of the Board of the Town of Huntington Housing Authority ("THHA") was held on the 12<sup>th</sup> day of January 2010. The meeting was called to order by Chairman Dr. William Spencer at 7:15 am at the Town of Huntington Housing Authority Board Room located at 1A Lowndes Avenue, Huntington Station, NY.

ROLL CALL:

There was roll call and the following Commissioners were present:

Commissioners: Dr. William Spencer, Tracie Marrow and Samuel Miller.  
(Commissioner Fonti joined the meeting shortly after it was called to order)  
Also present were: Siela Bynoe, Executive Director and Paul E. Levitt, Esq.

READING AND APPROVAL OF MINUTES:

Minutes from the December 11, 2009, were approved, motion Tracie Marrow-Seconded  
Samuel Miller

BILLS AND COMMUNICATIONS:

No report discussed.

SECRETARY'S REPORT:

There was no report of the secretary

DIRECTOR'S REPORT:

Discussions:

- RFP outstanding for Banking: Commissioner Fonti to facilitate the Bankers interview immediately following the meeting.
- Board advised of the General Contractor RFP issuance date 1-19-2010 and 2-8-2010 closing dates. Board discussed their concern about using the ARRA grant for the renovations of kitchens and baths, since they were moving forward with plans to rehabilitate the entire community. The Executive Director advised the Board that HUD *strongly encouraged* HA's to complete a project that was already approved in their Five-Year Plan. She further stated that work would commence in units that were already in need of repairs.
- Board discussed changing the PH rent re-examination policy that requires the HA to reduce the rent the month following the change in employment. The Board will offer motion to change policy to allow the HA to change the rent the same month that there is a change in employment, once the change is verified by the employer.
- Board discussed the need for a new plow. It was explained that the undercarriage of the truck prevented the old plow from being properly installed. Three quotes we sought and the lowest bidder was Dejana. Board to approve expense.
- Board discussed the insurance matter regarding the playground. The Executive Director was directed to provide legal counsel with the necessary documents for his review.
- Board discussed the conversion from oil to gas. Executive Director was directed to follow up with National Grid proposal, in an attempt to ascertain the costs associated with the conversion. Board Chair submitted request to Town for assistance in the conversion.
- Board advised of re-sale status on 104 Sagaponack Ct.

RESOLUTIONS

The Board voted to approve the purchase and installation of the new truck plow for \$4625.00 motion offered by Dr. Spencer, Seconded by Tracie Marrow.

ATTORNEY'S REPORT:

Given in Executive Session.

COMMITTEE REPORTS:

Robert Fonti advised the Board that he would meet with the banks that responded to the RFP.

FINANCE COMMITTEE:

Financial Report included in the Executive Directors' report

OUTREACH COMMITTEE:

No report was submitted.

NEW BUSINESS

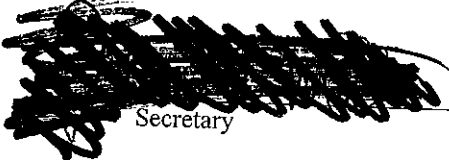
OLD BUSINESS:

ADJOURNMENT:

Motion by Dr. William Spencer duly seconded by Robert Fonti, the Board unanimously voted to adjourn its regular meeting.

Submitted by: Siela Bynoe, Executive Director

Dated:



Secretary

Date